

TIME BLOCKING PLANNER

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The image shows a double-page spread of a time blocking planner template. Each page has a header for 'Time Blocking' with a date field. The main content area is divided into three columns: a large left column for tasks, a middle column for a checklist, and a right column for notes. The bottom of each page has a section for 'Notes'.

Left Page:

- Time Blocking** (Header)
- Date:** []
- Task List:** A large column with 6 rows for tasks.
- Checklist:** A column with 6 rows for a checklist.
- Notes:** A column with 6 rows for notes.
- Notes:** A section at the bottom for additional notes.

Right Page:

- Time Blocking** (Header)
- Date:** []
- Task List:** A large column with 6 rows for tasks.
- Checklist:** A column with 6 rows for a checklist.
- Notes:** A column with 6 rows for notes.
- Notes:** A section at the bottom for additional notes.

Time Blocking Planner Toolkit

Chao Zhang



Time Blocking Planner Toolkit:

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