

# Top Productivity Tools

## Email



Outlook



Gmail

## Data Management



Google Sheets

## Mindmapping

XMind *coggle*



## Project Management



## Conferencing



## Time Tracking



## Collaboration



## Writing



Google Docs

## Graphics and Design



## Data Storage and Sharing



## General Purpose Automation



## Notes and To-Do List



## Forms and Surveys



Google Forms



# Tutorial Digital Productivity

**CL Gary**



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